



Improvement Practitioner

Welcome to the Improvement Practitioner programme.

The Level 4 programme is designed for individuals who manage a system or process at a senior level within an organisation. They may lead a small team. The programme focuses on driving improvement practice within an organisation.

During the first part of the programme the Learner will develop in depth knowledge of Lean Management and Six Sigma methodologies, learning how to best manage stakeholders and perform in depth data evaluation. They will then apply what they've learnt and develop their skills and behaviours through the completion of a project where they will lead an improvement that will benefit their organisation.

Once completed, the Learner will have gained a nationally recognised Improvement Practitioner Apprenticeship Standard. Depending on their job role, Learners may want to consider progression onto a Level 5 Operations/Departmental Manager Programme.

ABOUT INTEC BUSINESS COLLEGES

We are a national training provider, who have worked with organisations across the UK helping them to upskill their workforce through vocational qualifications since 1982. Our mission is to enable our Learners to develop, progress and achieve.

LEVEL LEVEL 4

DURATION
15 MONTHS (+ 3 months for EPA)

END POINT ASSESSMENT ORGANISATION
HIGHFIELD ASSESSMENTS



THE PROGRAMME *

Due to the nature of the programme, we are delivering this programme to cohorts in a workshop format. The virtual bi-monthly workshops are supported by one to ones with a specialist Intec Tutor. We use a blended learning approach, and all sessions will be supported by our online delivery platform, Smart Assessor, where Learners can upload their work and Tutors and Managers can monitor their progress between visits. As part of an Apprenticeship, Learners are required to spend 6 hours a week (based on 30-hour contract) engaged in off the job training. This can be achieved in a variety of ways.

PROGRAMME COVERAGE	
Compliance	Team Formation & Leadership
Project Management	Change Management
Principles & Methods	Project Selection & Scope
Root Cause Analysis	Experimentation & Optimisation, Lean Tools
Problem Definition, Process Mapping & Analysis	Benchmarking
Identification & Prioritisation, Sustainability & Control	Data Acquisition for Analysis, Basic Statistics & Measures
Communication, Voice of the Customer, Voice of the Business	Process Capability & Performance, Data Analysis - Statistical Methods

*Further details of the programmes contents can be found on the factsheet or scheme of work.

MANDATORY ENTRY REQUIREMENTS

- Organisations set their own but the Learner must be able to meet the requirements of the programme through their job.
- Achieve level 2 English and maths or equivalent prior to sitting End Point Assessment.
- Have been a resident in the UK for 3 years or more, or a national of an EU Settlement Scheme.

END POINT ASSESSMENT

Once learning is complete, the Employer, Learner and Intec will agree if the Learner has gained the necessary knowledge, skills and behaviours to be put forward to the Assessment Gateway. This will then trigger the End Point Assessment. The assessment is graded with the Learner achieving a pass, merit, distinction or fail.

10% WEIGHTING MULTIPLE CHOICE EXAMINATION

A 40 minute multiple choice test with 40 questions.

60% WEIGHTING PROJECT REPORT, PRESENTATION & Q&A

A 30 - 40 minute presentation on a project. The project will be based on the benefits of a process improvement, followed by a 25 - 35 minute Q&A.

30% WEIGHTING PROFESSIONAL DISCUSSION, UNDERPINNED BY LOG

A structured discussion lasting between 50 minutes and 1 hour.



Enabling you to develop, progress and achieve.